

**The Weavers Guild of Kalamazoo
Executive Board Meeting
February 8, 2012**

Present: Ellen Colston, Nancy Crampton, Esther James, Judith Jones, Nan Krapf, Mary Jane Kreidler, Anne Mehring, Patty Reid, Gail Ross, Marta Williams, Cory Zann **Time and Place:** 1 pm, Portage Public Library

Web Policy and Procedure document: Patty Reid, President

- The Board discussed whether a time limit on classified ads was needed. It was decided to establish an eight-week running time for each ad. After that time, the writer could resubmit it.
- Patty reported that the new web site would go live early the week of the February 13th – four to five days from the day of the Board meeting. It has been uploaded to the web host.
- **PayPal:** Patty recently contracted to add PayPal to the new website. To set up the account, she gave the Guild's bank account information to PayPal.
 - In defense of her action, Patty feels PayPal has safeguards in place and that the conveniences it offers will increase membership in WGK. She also feels it will help to increase the range of services provided for members. Further, Patty reports that some members have told her it would be a convenience.
 - Several Board members expressed outrage that Patty took this action without either Board discussion or approval. Since inclusion of PayPal was first proposed last summer, Patty has been advised many times that the Board must approve the addition of PayPal before it could be added. Board members, as well as other members, have raised strong objections to having it on our web site. Their concerns include the following: safety for our members, additional administrative duties and fees, as well as unnecessary complication to our web site.
 - For now, PayPal will not be part of the web site.
 - Treasurer Nan Krapf and Secretary Cory Zann, the two signatories on the WGK account, will meet with bank officials as soon as possible to determine the safest and most efficient way to block PayPal's access to our funds. If an ongoing fee is necessary to block its access, a new account may be opened or funds transferred to a new bank.
- Nancy Crampton asked that more workshop registration forms (for the upcoming Joan Sheridan knitting workshop) be available at the February Guild meeting.
- Marta noted that more participants are needed for the workshop.
- Anne requested that back editions of the *Shuttle* be posted on line.
- **Web Policy and Procedures document :**
 - Cory recommended and discussed several mechanical revisions to the document.
 - The Board discussed the section regarding permission to post personal photos and work on line.
- Nancy Crampton had a request from another guild for information regarding one of our lecture/workshop presenters. The Board discussed posting photos of such events on line and the complications of acquiring permission from those in the photos as well as those whose work was included. Board members stressed that the safety and concerns of our members are of utmost importance in making any decision.

- Nancy Crampton requested that we show the work of new member Connie Kennedy at our February meeting. Connie just completed a workshop with Kathrin Weber, our September speaker.

Programs for 2012-13: Judith Jones, Program Chair

- Judy reported that all the contracts she mailed out for next year's speakers have been signed and returned.
- To date, the budget for next year's programs is \$3515.
 - Judith estimated transportation costs as closely as possible; however, costs may change when tickets are purchased.
 - Details of the Spinners' program and its expenses for the February meeting are yet to be decided. They will be added to the projected budget of \$3515.
- Judy applied to MLH for a grant to support our September program with Ann Fields, presented in conjunction with the KIA. MLH has awarded WGK \$325 to help with our expenses.
- Judy gave a deposit of \$50 to the KIA to hold the auditorium for Ann's lecture.
- Advertising: Judy will send information about Ann and her workshop(s) and lecture to MLH for inclusion in the MLH newsletter and to the KIA for their newsletter, "Sightlines".
- Judy will work with Gretchen Huggett at the KIA to arrange the workshop schedule. Two workshops, one at the KIA and one sponsored by the WGK may be possible. Judy is looking into a location for a WGK workshop and will coordinate it, if possible, with Ann's schedule.
- Nancy Crampton recommended that if two workshops are offered, they be on different topics. Cory suggested the workshop for WGK be on collapse weaves, the subject of one of Anne's books.
- If two workshops are offered, each would be two days in length. The one hosted by the WGK would most likely be held on a Wednesday and Thursday.

The Board extends its appreciation to Judith for her extensive and tireless work on arranging our programs and the details necessary to support them!

Scholarship Program and Revised Application Form: Anne Mehring

- Judy recommended that any Board member applying for a scholarship not be part of either the Board discussion of applicants or the committee making scholarship awards. The Board agreed with her.
- Scholarship Application form: Last spring, the Board (2010-11) discussed revisions to this form. Gail Ross and Anne Mehring worked on incorporating these revisions into a new form, but time did not permit the previous Board to complete a final draft. The current Board discussed the proposed revisions and added more recommendations. Several items from the HGA Grant Regulations were also added to the WGK form.

Workshop Proposal: Judith Jones, Vice President

At the February Board meeting, Judy presented a proposal that the Board fund workshops to the extent necessary to hold the cost for each participant to \$50. Her goal is to encourage workshop participation

as well as to help WGK meet the financial terms of its non-profit status. Judy indicated that her handout was a working document and open to revision. Discussion included the following decisions:

- The Board subsidy will be based on the dollar cost of the workshop, not a percentage of it.
- The subsidy will be available to those who pay membership fees by the first of June. Non-members wishing to take our workshops must join the WGK and pay the full amount for the workshop unless they joined WGK by the previous June 1st as others did.
- The Board wishes to limit this \$50 subsidized price for workshops to a two-year trial, effective June 2012 to June 2014. In other words, those wishing to take advantage of the subsidy must join WGK by June 1, 2012 and/or June 1, 2013.
- The proposal was passed with one abstention.

Donations to Schools: Anne Mehring

Anne reported that she spoke with Brian Zocher, the new director of EFA (Education for the Arts), a county-wide arts program for all students, grades K-12. He is tentatively scheduled to meet with the Board at our April meeting to discuss how WGK might assist EFA. We may make donations to support art education through EFA or do it ourselves by contacting area teachers.

Budget 2012-13: Nan Krapf, Treasurer

Nan requests that all those with income and expense projections get their information to her as soon as possible. She needs this information to prepare next year's budget and appreciates your prompt attention to this matter.

The Board went through each line of the current budget and discussed projected needs for 2012-13.

Miscellaneous: Patty Reid

- Should a loom for sale be posted on the web site? There was no objection from the Board.
- Patty wished to make members aware of upcoming events in the Ann Arbor Fiber Arts Guild:
 - February 1-28: Power Center Show
 - April 14th: Fiber Feast
 - July 18-21: Ann Arbor Art Fair
 - November 10: Holiday Sale

Next Board meeting: Monday, March 5th, 11am. Location to be announced.

The meeting adjourned at 3:25.

Respectfully submitted,
Cory Zann, Secretary