

Weavers Guild of Kalamazoo Board Minutes

June 27, 2016

Purpose: To coordinate the change from last year's officers and chairs to this years, present yearly reports from the committees for the annual history book, and get to know the new members of the Board for the 2016-2017 year.

Meeting called to order by President Karen VanderWeele at 1:45p.m.

Members present : Karen VanderWeele, President; Margie Glenn, Vice President(VP); Letty Klein, past-VP; Terri Smith, Secretary; Marcia Freridge, past secretary; Karen Cote', treasurer; Nan Krapf, past treasurer; Gail Ross, education chair; Jan Waddlington, past education chair; Juanita Manning-Walsh, membership; Anne Mehring, scholarships; Marta Williams, past -publications & -archives; Melissa Powers, service bureau; Lenore Snyder, archives; Holly Jensen, new members; Kristi Chapman, librarian

President's Report: Karen read from written annual report to be placed in annual history book. Recap of monthly achievements for the year 2015-16.

Vice President's Report: Letty reported weaving workshop issues. Lack of sign-up at this point -- only 1 participant. Back to study groups -- 4-harness & swatch - why lack of sign-up? material fee high? round robin format?

Pointed out speakers for the 2016-17 year on the bookmark. Melissa had more of the bookmarks available for members to use at events to promote the guild.

Action Item: Margie get back to speaker, Rebecca Fox, about 8/1 deadline.

- Work with Jill to get new workshop procedure/and sign-up form on website.

- Reminder out in The Shuttle to study group chairs to come up with a list of speakers/workshops for 2017-18. Work with Gail for list of study group chairs. Procedure out to all study group chairs & get the procedure on website.

Treasurer's Report: Nan reported \$12,877 ending balance. The money donated for Ellen Collston will get handled as pass through to MFF for children's activities. Margie made motion to accept treasurers report, Gail second, motion passed

Secretary's Report: Marcia read May 2 board meeting minutes and submitted as written report for annual history book. Marta moved to accept May 2 board meeting minutes with correction, second by Melissa, motion passed

Marcia read May 9 general meeting minutes and submitted as written report for annual history book. Melissa moved to accept May 9 general meeting with spelling corrections, Nan second, motion passed

Committee Reports:

Publications - Marta written report provided for annual history book.

Recap: Has sent Shuttle Editor written info to Paula Clare

-Shuttle Distribution is being handled by Juanita.

- Yearbook Editor is Mindy Tai & Yearbook Fabric donated for 2016-17 from the remaining MLH Swatch fabric.
- - Jill Strobel has indicated that the website domain name bill from Go Daddy is due 2016
- Facebook (FB) - Anyone that's in the group can post a message to the guild FB page. Let members know this in The Shuttle.

Action Item: Have website & FB presentation at a guild meeting

Membership Juanita reported as of this date there are 113 members 2016-17 year. This is the lowest amount of members in recent memory -- 153 members is the highest number of members. (In 2008, in the buy 1 get 1 offer membership was bumped up some to 138 members.)

Discussion on why membership numbers are down/membership is older. Younger going to digital venues i.e. Ravelry, Weave-A-Long's.

Action Item: First step go to these sites on internet for younger people. Perhaps contact colleges, high schools, art schools.

Education - Gail indicated no written report but gave a reminder that study groups need to come up with speaker suggestions for 2017-18. Work with Margie on getting this information out to study group chairs.

Gail wants to highlight each study group in The Shuttle this year. Explain who they are, what they do, when they meet, & project for the year

- 4-harness written report submitted by Marcia for Annual History Book.
- Spinners written report submitted by Terri for Annual History Book

Archivist - Marta submitted written report for Annual History Book. Discussion about the issue of "once the guild's records are at the Western Michigan University (WMU) archives our archived data can't be checked out". This is true.

Action Item: New business for next meeting; do we want to put guild records into WMU archives?

Librarian - Kristi provided written report for annual history book and provided this recap. Generous member donations this Year. Good budget for new purchases - DVD's popular. The guild library is listed online. She urged the "New member welcomer" (Holly) to bring new members over to library to let them know about this resource. Library storage is at Martha Reeves'.

Equipment Storage and Rental - is at Nancy Frost's. None of their budget spent
Written report provided for annual history book

Photographer - is Linda Innes. It was suggested she send pictures she takes to Jill & Paula for inclusion on the web & in the Shuttle

Arts Council Representative - Gretchen Huggett. Need to get her written report.

Hospitality - No hospitality chair at this point.

Action item: Announce this in The Shuttle and see if there is any interest. Otherwise with no chair there will not be snacks at the September meeting.

Mentor Program Written report submitted by Terri for annual history book. Recap of Finishing Technique Workshop Lestra Hazel graciously hosted for in-house mentor workshop.

MLH Representative - For this year this will be Letty.

Program Workshop Chair - Margie check with Jan as possible co-chair?

Scholarships - Anne announced that round 2 applications are due at September meeting.

Service Bureau Coordinator - Written report submitted by Melissa for annual history book. Melissa reported that there were 472 hours worked in 2015-16; this is up from 327 hrs. last year. There were 299.9 administrative hours. Kristi donated a warp for demonstration projects.

Ruth Veldt donated a spinning wheel to the service bureau so they have dedicated wheel for demonstrations.

Welcoming New Members - Holly reported that she will use the process decided upon at the May 2 meeting for welcoming new members. Got a thank you from preschoolers for felting workshop.

Action item: Get new member names from Juanita in August. Bring new members over to library before meetings so Kristi can explain about this guild resource.

Old Business

- Need for Hospitality Chair see notes above

New Business

Ellen Colston monetary donation/equipment to be donated as a memorial fund to MFF children's activities.

Cathy McCarthy & Marta Williams donated \$150 so we can keep awards to our affiliates at \$200. (Note: when set budget for current year had to reduce these donations to \$150 apiece).

Fifty (50) year anniversary for guild is 2018-19 (1969-2019). Marta reported that group (Marta, Martha, Cathy, & Nancy Clark) is working on a 50 yr anniversary year book/swatch book/history. What can we budget for this? If the group works with a publisher the publisher will incur the upfront costs but the guild loses control of content. If the guild self-publishes, this project will cost more money & need space to store them.

The guild as a whole should plan more activities for this important event.

Action item: Put out a call in the Shuttle for committee members to work on the activities for this event.

Marta made a motion to adjourn, Karen C. second, motion passed. Adjourned 4:55 p.m.

Next mtg August 29, 2016 at 10:00a.m. at Ransom Library in Plainwell

Respectfully submitted:

Teri M. Smith

Terri M. Smith

Weavers Guild of Kalamazoo, Inc. Secretary